**FINANCIAL ANALYST**

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| **GENERAL INFORMATION** |  |
| Position: Financial analyst | Dept/Division/: Finance & Accounting department |

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| **Job Description:** | |
|  | * Supporting in sourcing and managing the deal pipeline: develop relationships with institutional investors, attend industry/banker meetings, build sector knowledge and maintain ongoing market awareness. * Reviewing financial models, including business plan, valuation and cash flow management. * Review of financial statements. * Cash flow forecast management for projects. * Review consulting performance. * Coordinating due diligence – lead and/or support the various due diligence work streams on live transactions, helping to assess key investment merits and risks (including commercial, financial, tax, structuring and other work streams). * As a liaison officer with stakeholder: * Prepare the business plan and document for international consulting. * Transmission of information to potential international banks, investors and contractors. * Carefully in consider and evaluate the unknown financers to identify scammers. * Review and give professional comments: * Review and summarize the financial terms of the contracts. * Review and comment on draft contracts and internal policies. * Review current financial models and financial terms. * Translate documents. * Other tasks as assigned by Head of department. |

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| **Requirements:** | |
| **Education:** | * University graduation or above, major in Finance, Economic… |
| **Knowlegde** | * Good understanding of corporate finance, project financing and key accounting principles. * Knowledge in renewable energy industry would be a plus |
| **Experience:** | * 3-5 years experienced in investment banking (leverage finance/M&A) or in Big 4 firm. |
| **Skill/Abilities:** | * Fluent in English. * Proactive attitude and deep sense of ownership and initiative. * Communication and Negotiation skills * Full proficiency in financial modelling would be a plus * Time management. * Teamwork and work under high pressure. * Contract negotiation. |

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| **WORKING CONDITION** | |
| **Benefits** | **Working environment** |
| * Salary: Negotiate. * 13th Month Salary Bonus, bonuses for other holidays, union policies… * Annual leave 12days, sick leave (3 days), Insurance and Policy following Labor Law, Annual Health Checkup * Training. | * Standard office condition. * Friendly and professional working environment. * Pantry, Free parking card (motorbike) |

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| **Language of CV** |
| * CV in English. * [tuyendung@halcom.vn](mailto:tuyendung@halcom.vn) hoặc [n.t.t.diep@halcom.vn](mailto:n.t.t.diep@halcom.vn) |