**FINANCIAL ANALYST**

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| **GENERAL INFORMATION** |  |
| Position: Financial analyst | Dept/Division/: Finance & Accounting department |

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| **Job Description:** |
|  | * Supporting in sourcing and managing the deal pipeline: develop relationships with institutional investors, attend industry/banker meetings, build sector knowledge and maintain ongoing market awareness.
* Reviewing financial models, including business plan, valuation and cash flow management.
* Review of financial statements.
* Cash flow forecast management for projects.
* Review consulting performance.
* Coordinating due diligence – lead and/or support the various due diligence work streams on live transactions, helping to assess key investment merits and risks (including commercial, financial, tax, structuring and other work streams).
* As a liaison officer with stakeholder:
* Prepare the business plan and document for international consulting.
* Transmission of information to potential international banks, investors and contractors.
* Carefully in consider and evaluate the unknown financers to identify scammers.
* Review and give professional comments:
* Review and summarize the financial terms of the contracts.
* Review and comment on draft contracts and internal policies.
* Review current financial models and financial terms.
* Translate documents.
* Other tasks as assigned by Head of department.
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| **Requirements:** |
| **Education:** | * University graduation or above, major in Finance, Economic…
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| **Knowlegde** | * Good understanding of corporate finance, project financing and key accounting principles.
* Knowledge in renewable energy industry would be a plus
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| **Experience:** | * 3-5 years experienced in investment banking (leverage finance/M&A) or in Big 4 firm.
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| **Skill/Abilities:** | * Fluent in English.
* Proactive attitude and deep sense of ownership and initiative.
* Communication and Negotiation skills
* Full proficiency in financial modelling would be a plus
* Time management.
* Teamwork and work under high pressure.
* Contract negotiation.
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| **WORKING CONDITION** |
| **Benefits** | **Working environment** |
| * Salary: Negotiate.
* 13th Month Salary Bonus, bonuses for other holidays, union policies…
* Annual leave 12days, sick leave (3 days), Insurance and Policy following Labor Law, Annual Health Checkup
* Training.
 | * Standard office condition.
* Friendly and professional working environment.
* Pantry, Free parking card (motorbike)
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| **Language of CV** |
| * CV in English.
* tuyendung@halcom.vn hoặc n.t.t.diep@halcom.vn
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